UBC Vancouver COVID-19 Safety Plan (Combined Version)
Effective at Step 3 of BC Restart Plan

Note: At the start of Step 4 of the BC Restart Plan, UBC will transition to a communicable disease plan.

| Building Name: | First Nations Longhouse - FNHL | Date: July 12 2021 |

Scope

UBC is committed to providing a healthy and safe environment and has created seven COVID-19 Safety plans that address the following spaces and activities:

- Study Spaces
- Learning Spaces (Classrooms and Teaching Labs)
- Common Areas and Public Realms
- Workshops and Research Laboratories
- Field trips and Field Research Activities
- Offices / Administrative Areas
- Housing / Student Residences

These plans detail the COVID-19 measures and controls required for university spaces and are in alignment with Step 3 of BC's Restart Plan and the criteria outlined by Public Health. Beyond COVID-19, this plan includes strategies to prevent the spread of communicable diseases on campus.

This resource document presents a summary of all the critical information and requirements found in UBC’s seven COVID-19 Safety Plans. Responsible operations/administrative personnel may use this document to present a streamlined, single-document overview of the COVID-19 Safety Plans that pertain to their particular building.

How to Use this Plan

1. Review and delete the sections that are not relevant to your building from the final section entitled “Additional Area or Activity-Specific Considerations”.
2. Post the completed plan near primary entrances, on an appropriate website or intranet site or according to provisions described under “Communications Strategies”.

Rationale

The University of British Columbia envisions a climate in which students, faculty and staff are provided with the best possible conditions for learning, researching and working. Above and beyond immunizations, infectious contacts throughout the post-secondary environment can be reduced using the prevention and control measures outlined in these plans.

Engagement and Review

COVID-19 Safety Plans have been developed in collaboration with Public Health, the Ministry of Advanced Education and WorkSafeBC.
UBC COVID-19 Safety Plans have been reviewed by UBC Vancouver’s Joint Occupational Health and Safety Committees. Feedback and suggestions have been incorporated into the plans.

**Regulatory Context**

BC Restart Plan  
Provincial Health Office Orders  
Post-Secondary Go-Forward guidelines  
WorkSafeBC

**Responsibility**

We can all contribute personally to the pandemic response and safety of our communities by getting vaccinated (as we are able), following campus safety plans, performing a daily health check, staying home when sick, following handwashing and hygiene etiquette and following public health orders and guidelines both on and off campus.

It is up to each one of us to do our part, but it is our collective efforts that will make the difference.

**UBC COVID-19 Rules**

COVID-19 Campus Safety rules apply to all persons on campus. These rules confirm expectations of all members of the campus community, including:

- **Completing Daily Health Assessments** - required of everyone prior to attending campus
- **COVID-19 training** - required of employees
- **Wearing non-medical masks** - non-medical masks are recommended, in alignment with Step 3 of the BC Restart Plan, in indoor common spaces like hallways, washrooms, elevators etc. for all people 12 and older who are not yet fully vaccinated.
- **Direction of Public Health** - As it relates to PHO Orders, contact tracing and isolation requirements


**Remote Working and Return to Campus Considerations**

Faculty and staff are required to follow remote working guidance of their Faculty/Department/Unit. Return to Campus Considerations are:
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<td>Employees who are required to be on campus as they provide in person teaching, research and campus services</td>
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**Infection Control in University Spaces**

Although expected occupancy of university spaces is consistent with pre-COVID-19 levels, there are several controls that are being applied within these spaces in order to reduce the risk of COVID-19 transmission.

**Cleaning and Hygiene**

**Common, study and public-realm spaces:**
UBC Building Operations will continue to clean public spaces and sanitize high touch areas daily.

**Learning Spaces (classrooms and teaching laboratories):**

UBC Building Operations will provide cleaning of learning spaces once a day (usually evening) that will include sanitizing high touch surfaces (door handles, table tops, hand rails).

**Workshops and Research labs:**

UBC Building Operations will continue to clean workshops and research labs as regularly scheduled.

**Offices / Administrative Areas:**

UBC Building Operations will continue to clean public spaces and sanitize high touch areas daily. UBC Building Operations clean offices and administrative areas once every two weeks. Desktops and personal items are not cleaned by UBC Custodial Services. Waste must be brought to the centralized sorting stations provided on all floors of each building.

**Additional guidance:**

Throughout campus, everyone is encouraged to wipe down their own work surfaces and common equipment regularly.

Circulation areas and other shared spaces (including but not limited to staff lounges) will resume normal use with a daily cleaning/sanitizing schedule.

For further information, visit [UBC Building Operations](#).

**Respiratory Etiquette and Hand Hygiene**

Occupants (students, residents, faculty, staff and visitors) are expected to practice respiratory etiquette by coughing/sneezing into their mask, a tissue, or into the sleeve of their shirt. Occupants are also expected to regularly wash their hands with soap and warm water for at least 20 seconds or make use of hand sanitizer.
stations. Hand sanitizer stations managed by Building Operations are available in the main building 
entrance/foyer. Everyone is encouraged to carry personal hand sanitizer.

Signage
All occupants (students, residents, faculty, staff and visitors) are required to follow COVID-19 safety signage 
in all spaces.

Managing Contacts and Limiting Close Interactions
Throughout campus, students, faculty and staff are encouraged to limit the number of close sustained 
contacts with others, which includes avoiding situations where individuals congregate in shared areas. 
Occupants are expected to not linger, wait or loiter in hallways, corridors, foyers and other spaces that are 
intended for travel.

Physical Barriers
Areas involving high contact with the public may consider the installation of barriers (e.g. plexiglass). There 
may be application for plexiglass already installed. Before removing or purchasing additional plexiglass, 
contact ready.ubc@ubc.ca for advice and recommendations.

Scheduling
Faculties/Departments/Units are required to maintain schedules of on-site faculty and staff to support 
Public Health contact tracing efforts.

Additional Resources & Support
Students and Student Residents: To support and enhance the health and wellbeing of all students, UBC offers 
a variety of health resources available to the campus community. Visit the Students Services website for 
further information.

Faculty and Staff: To support and enhance the health and wellbeing of all staff, UBC offers a variety of health 
resources available to the campus community. Visit UBC Human Resources for further information.

Communication Strategy
COVID-19 Safety Plans will be posted on Safety & Risk Services’ website and the UBC Safe Vancouver App.

Links to the plans should be included in communication to the relevant occupants (students, faculty, staff 
and visitors, as applicable).

Monitoring and Continual Improvement
Building administrators, Joint Occupational Health and Safety Committees and Local Safety Teams are 
encouraged to engage with workers and supervisors to perform on-site reviews and report unresolved 
concerns to ready.ubc@ubc.ca.

Note: Site reviews may be done remotely for Field Trip and Field Research activities.

Every effort is to be taken by all students, faculty and staff to promote an understanding of PHO Orders, 
COVID-19 Campus Rules and COVID-19 Safety Plans within the campus community. A respectful and 
educational approach is expected for all related interactions. Where members of the campus community 
are not comfortable addressing non-compliant behavior or feel that related interactions cannot be
performed in a respectful manner, matters should be referred to their supervisor. Campus Security can assist as necessary. For further information and strategies, review the Respectful Engagement guidance document.

**Safety Concerns**

**Faculty and Staff:** Any concerns or questions should be initially sent to your direct supervisor. If unresolved, contact your Joint Occupational Health and Safety Committee representative or ready.ubc@ubc.ca.

**Students:** Any concerns or questions can be sent to ready.ubc@ubc.ca.

**Student Residents:** Resident concerns or questions should be directed to a Residence Life Manager.
Additional Area and Activity-Specific Considerations

**Learning Spaces**

**Class Change**
Students are expected to promptly exit the room upon the completion of their class. Students waiting for their class to commence should ensure the room has been fully vacated by the previous class before entering the room.

**Seating**
Students are encouraged to return to the same seating area during classes to support Public Health contact tracing efforts.

**Field Trips and Field Research Activities**
Field trip and field research organizers are required to complete a field work safety plan in addition to implementing COVID-19 safety requirements.

The Field Trip and Field Research Safety Plan applies to local and domestic (within Canada) destinations only. Faculty/Departmental formal approval processes must be followed for those planning field trips outside of Canada. Contact ready.ubc@ubc.ca for more guidance.

**Cleaning and Hygiene**
Everyone is encouraged to wipe down their own work surfaces and common equipment regularly. Shared areas must have a regular cleaning schedule.

Cleaning caddies have been prepared and placed throughout the First Nations Longhouse with gloves, paper towels and 10:100 Bleach/Water solution in spray bottles. CanEtha Clean Alcohol solution has been provided to individual work areas for hand and surface sanitization.

These caddies are compiled and replenished regularly by a Team of Work Learn students. If you have any questions or concerns, please contact the Longhouse Building Manager at cwasiak@mail.ubc.ca or 604-822-5023.
COVID-19 Safety Plan
Common Areas and Public Realm
Effective at Step 3 of BC Restart Plan

Scope
UBC is committed to providing a healthy and safe environment. This safety plan details the COVID-19 measures and controls required for all UBC Vancouver common areas and areas in the public realm. This plan is in alignment with Step 3 of BC’s Restart Plan and the criteria outlined by Public Health. Beyond COVID-19, this plan includes strategies to prevent the spread of communicable diseases on campus.

Rationale
The University of British Columbia envisions a climate in which students, faculty and staff are provided with the best possible conditions for learning, researching and working. Above and beyond immunizations, infectious contacts throughout the post-secondary environment can be reduced using the prevention and control measures outlined in this plan.

Engagement and Review
COVID-19 Safety Plans have been developed in collaboration with Public Health, the Ministry of Advanced Education and WorkSafeBC.
This plan has been reviewed by UBC Vancouver’s Joint Occupational Health and Safety Committees. Feedback and suggestions have been incorporated into the plan.

Regulatory Context
BC Restart Plan
Provincial Health Office Orders
Post-Secondary Go-Forward Guidelines
WorkSafeBC

Responsibility
We can all contribute personally to the pandemic response and safety of our communities by getting vaccinated (as we are able), following campus safety plans, performing a daily health check, staying home when sick, following handwashing and hygiene etiquette and following public health orders and guidelines both on and off campus.
It is up to each one of us to do our part, but it is our collective efforts that will make the difference.

UBC COVID-19 Rules
COVID-19 Campus Safety rules apply to all persons on campus. These rules confirm expectations of all members of the campus community, including:
• Completing Daily Health Assessments - required of everyone prior to attending campus
• COVID-19 training - required of employees
• Wearing non-medical masks - non-medical masks are recommended in alignment with Step 3 of BC Restart Plan
• Following direction of Public Health - as it relates to PHO Orders, contact tracing and isolation requirements

For further information and complete list of rules, visit COVID-19 Campus Safety Rules. Frequently asked questions about COVID-19 protocols at UBC can be found here.

Infection Control in Common Areas and Public Realm
Although the expected occupancy of common areas and public realm is consistent with pre-COVID-19 levels, there are several controls that are being applied within these spaces in order to reduce the risk of COVID-19 transmission.
Cleaning and Hygiene
UBC Building Operations will continue to clean public spaces and sanitize high touch areas daily. For further information, visit UBC Building Operations.

Respiratory Etiquette and Hand Hygiene
Occupants are expected to practice respiratory etiquette by coughing/sneezing into their mask, a tissue or into the sleeve of their shirt. Occupants are also expected to regularly wash their hands with soap and warm water for at least 20 seconds or make use of hand sanitizer stations. Hand sanitizer stations managed by Building Operations are available in the main building entrance/foyer. Everyone is encouraged to carry their own hand sanitizer.

Signage
All occupants are required to follow signage in all spaces.

Careful Social Contact - Managing Contacts and Limiting Close Interactions
Throughout campus, students, faculty and staff are encouraged to limit the number of close sustained contacts with others, which includes avoiding situations where individuals congregate in shared areas. Occupants are expected to not linger, wait or loiter in hallways, corridors, foyers and other spaces that are intended for travel.

Additional Resources and Support
To support and enhance the health and wellbeing of all students, UBC offers a variety of health resources available to the campus community. Visit the Students Services website for further information.
To support and enhance the health and wellbeing of all faculty and staff, UBC offers a variety of health resources available to the campus community. Visit UBC Human Resources for further information.

Communication Strategy
This Safety Plan will be posted on Safety & Risk Services’ website and the UBC Safe Vancouver App. Links to the plan should be included in communication to the campus community.

Monitoring and Continual improvement
Building administrators, Joint Occupational Health and Safety Committees and Local Safety Teams are encouraged to monitor common areas and areas in the public realm and report unresolved concerns to ready.ubc@ubc.ca.
Every effort is to be taken by all students, faculty and staff to promote an understanding of PHO Orders, COVID-19 Campus Rules and COVID-19 Safety Plans within the campus community. A respectful and educational approach is expected for all related interactions. Where members of the campus community are not comfortable addressing non-compliant behavior or feel that related interactions cannot be performed in a respectful manner, matters should be referred to their supervisor. Campus Security can assist as necessary. For further information and strategies, review the Respectful Engagement guidance document.

Safety Concerns
Students and visitors with concerns or questions may contact ready.ubc@ubc.ca.
COVID-19 Safety Plan
Learning Spaces
Effective at Step 3 of BC Restart Plan

Scope
UBC is committed to providing a healthy and safe learning environment. This safety plan details the COVID-19 measures and controls required for all UBC Vancouver learning spaces (classrooms and teaching labs). This plan is in alignment with Step 3 of BC’s Restart Plan and the criteria outlined by Public Health. Beyond COVID-19, this plan includes strategies to prevent the spread of communicable diseases on campus.

Rationale
The University of British Columbia envisions a climate in which students, faculty and staff are provided with the best possible conditions for learning, researching and working. Above and beyond immunizations, infectious contacts throughout the post-secondary environment can be reduced using the prevention and control measures outlined in this plan.

Engagement and Review
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Regulatory Context
BC Restart Plan
Provincial Health Office Orders
Post-Secondary Go-Forward Guidelines
WorkSafeBC

Responsibility
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• Completing Daily Health Assessments - required of everyone prior to attending campus
• COVID-19 training - required of employees
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• Following direction of Public Health - as it relates to PHO Orders, contact tracing and isolation requirements

For further information and complete list of rules, visit COVID-19 Campus Safety Rules. Frequently asked questions about COVID-19 protocols at UBC can be found here.

Infection Control in Common Learning Spaces
Although the expected occupancy of learning spaces is consistent with pre-COVID-19 levels, there are several controls that are being applied within these spaces in order to reduce the risk of COVID-19 transmission.

Cleaning and Hygiene
UBC Building Operations will provide cleaning once a day that will include sanitizing high touch surfaces (door handles, table tops, hand rails). For further information, visit UBC Building Operations.

Respiratory Etiquette and Hand Hygiene
Occupants are expected to practice respiratory etiquette by coughing/sneezing into their mask, a tissue or into the sleeve of their shirt. Occupants are also expected to regularly wash their hands with soap and warm water for at least 20 seconds or make use of hand sanitizer stations. Hand sanitizer stations managed by Building Operations are available in the main building entrance/foyer. Everyone is encouraged to carry their own hand sanitizer.

Signage
All occupants are required to follow signage in learning spaces.

Careful Social Contact - Managing Contacts and Limiting Close Interactions
Throughout campus, students, faculty and staff are encouraged to limit the number of close sustained contacts with others, which includes avoiding situations where individuals congregate in shared areas. Occupants are expected to not linger, wait or loiter in hallways, corridors, foyers and other spaces that are intended for travel.

Class Change
Students are expected to promptly exit the room upon the completion of their class. Students waiting for their class to commence should ensure the room has been fully vacated by the previous class before entering the room.

Seating
Students are encouraged to return to the same seating area during classes to support Public Health contact tracing efforts.

Additional Resources and Support
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To support and enhance the health and wellbeing of all faculty and staff, UBC offers a variety of health resources available to the campus community. Visit UBC Human Resources for further information.

Communication Strategy
This Safety Plan will be posted on Safety & Risk Services’ website, the Learning Spaces website and the UBC Safe Vancouver App.

Monitoring and Continual Improvement
Building administrators, Joint Occupational Health and Safety Committees and Local Safety Teams are encouraged to monitor learning spaces and report unresolved concerns to ready.ubc@ubc.ca.
Every effort is to be taken by all students, faculty and staff to promote an understanding of PHO Orders, COVID-19 Campus Rules and COVID-19 Safety Plans within the campus community. A respectful and educational approach is expected for all related interactions. Where faculty or staff are not comfortable addressing non-compliant behavior or feel that related interactions cannot be performed in a respectful manner, matters should be referred to their supervisor. For further information and strategies, review the Respectful Engagement guidance document.

Safety Concerns
Any concerns or questions can be sent to ready.ubc@ubc.ca.
COVID-19 Safety Plan
Offices/Administrative Areas
Effective at Step 3 of BC Restart Plan

Scope
UBC is committed to providing a healthy and safe environment. This safety plan details the COVID-19 measures and controls required for all UBC Vancouver offices and administrative areas. This plan is in alignment with Step 3 of BC’s Restart Plan and the criteria outlined by Public Health. Beyond COVID-19, this plan includes strategies to prevent the spread of communicable diseases on campus.

Rationale
The University of British Columbia envisions a climate in which students, faculty and staff are provided with the best possible conditions for learning, researching and working. Above and beyond immunizations, infectious contacts throughout the post-secondary environment can be reduced using the prevention and control measures outlined in this plan.

Engagement and Review
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Regulatory Context
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Provincial Health Office Orders
Post-Secondary Go-Forward Guidelines
WorkSafeBC

Responsibility
We can all contribute personally to the pandemic response and safety of our communities by getting vaccinated (as we are able), following campus safety plans, performing a daily health check, staying home when sick, following handwashing and hygiene etiquette and following public health orders and guidelines both on and off campus.
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- COVID-19 training - required of employees
- Wearing non-medical masks - non-medical masks are recommended, in alignment with Step 3 of the BC Restart Plan, in indoor common spaces like hallways, washrooms, elevators etc.
- Following direction of Public Health - as it relates to PHO Orders, contact tracing and isolation requirements

For further information and complete list of rules, visit COVID-19 Campus Safety Rules. Frequently asked questions about COVID-19 protocols at UBC can be found here.

Infection Control in Office Spaces
Although expected occupancy of office spaces is consistent with pre-COVID-19 levels, there are several controls that are being applied within these spaces in order to reduce the risk of COVID-19 transmission.
Remote Working and Return to Campus Considerations
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COVID-19 Safety Plan
Study Spaces
Effective at Step 3 of BC Restart Plan

Scope
UBC is committed to providing a healthy and safe learning environment. This safety plan details the COVID-19 measures and controls required for all UBC Vancouver study spaces. This plan is in alignment with Step 3 of BC’s Restart Plan and the criteria outlined by Public Health. Beyond COVID-19, this plan includes strategies to prevent the spread of communicable diseases on campus.

Rationale
The University of British Columbia envisions a climate in which students, faculty and staff are provided with the best possible conditions for learning, researching and working. Above and beyond immunizations, infectious contacts throughout the post-secondary environment can be reduced using the prevention and control measures outlined in this plan.

Engagement and Review
COVID-19 Safety Plans have been developed in collaboration with Public Health, the Ministry of Advanced Education and WorkSafeBC. This plan has been reviewed by UBC Vancouver’s Joint Occupational Health and Safety Committees. Feedback and suggestions have been incorporated into the plan.

Regulatory Context
BC Restart Plan
Provincial Health Office Orders
Post-Secondary Go-Forward guidelines
WorkSafeBC

Responsibility
We can all contribute personally to the pandemic response and safety of our communities by getting vaccinated (as we are able), following campus safety plans, performing a daily health check, staying home when sick, following handwashing and hygiene etiquette and following public health orders and guidelines both on and off campus.
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UBC COVID-19 Rules
COVID-19 Campus Safety rules apply to all persons on campus. These rules confirm expectations of all members of the campus community, including:
• Completing Daily Health Assessments - required of everyone prior to attending campus
• COVID-19 training - required of employees
• Wearing non-medical masks – non-medical masks are recommended in alignment with Step 3 of BC Restart Plan
• Following Direction of Public Health - as it relates to PHO Orders, contact tracing and isolation requirements

For further information and complete list of rules, visit COVID-19 Campus Safety Rules. Frequently asked questions about COVID-19 protocols at UBC can be found here.

Infection Control in Common Study Spaces
Although the expected occupancy of common study spaces is consistent with pre-COVID-19 levels, there are several controls that are being applied within these spaces in order to reduce the risk of COVID-19 transmission.

Cleaning and Hygiene
UBC Building Operations will continue to clean public spaces and sanitize high touch areas daily. For further information, visit UBC Building Operations.
Respiratory Etiquette and Hand Hygiene
Occupants are expected to practice respiratory etiquette by coughing/sneezing into their mask, a tissue or into the sleeve of their shirt. Occupants are also expected to regularly wash their hands with soap and warm water for at least 20 seconds or make use of hand sanitizer stations. Hand sanitizer stations managed by Building Operations are available in the main building entrance/foyer. Everyone is encouraged to carry their own hand sanitizer.

Signage
All occupants are required to follow signage in study spaces.

Careful Social Contact - Manage Contacts and Limit Close Interactions
Throughout campus, students, faculty and staff are encouraged to limit the number of close sustained contacts with others, which includes avoiding situations where individuals congregate in shared areas. Occupants are expected to not linger, wait or loiter in hallways, corridors, foyers and other spaces that are intended for travel.

Additional Resources & Support
To support and enhance the health and wellbeing of all students, UBC offers a variety of health resources available to the campus community. Visit the Students Services website for further information.
To support and enhance the health and wellbeing of all faculty and staff, UBC offers a variety of health resources available to the campus community. Visit UBC Human Resources for further information.

Communication Strategy
This Safety Plan will be posted on Safety & Risk Services’ website, the Learning Spaces website, and the UBC Safe Vancouver App.

Monitoring and Continual Improvement
Building administrators, Joint Occupational Health and Safety Committees and Local Safety Teams are encouraged to monitor study spaces and report unresolved concerns to ready.ubc@ubc.ca.
Every effort is to be taken by all students, faculty and staff to promote an understanding of PHO Orders, COVID-19 Campus Rules and COVID-19 Safety Plans within the campus community. A respectful and educational approach is expected for all related interactions. Where faculty and staff are not comfortable addressing non-compliant behavior or feel that related interactions cannot be performed in a respectful manner, matters should be referred to their supervisor. Campus Security can assist as necessary. For further information and strategies, review the Respectful Engagement guidance document.

Safety Concerns
Any concerns or questions can be sent to ready.ubc@ubc.ca
COVID-19 Safety Plan
Field Trip and Field Research Activities
Effective at Step 3 of BC Restart Plan

Scope
UBC is committed to providing a healthy and safe environment. This safety plan details the COVID-19 measures and controls required for all UBC Vancouver field trip and field research activities. Field trip and field research organizers are required to complete a field work safety plan in addition to implementing these COVID-19 safety requirements. This plan is in alignment with Step 3 of BC’s Restart Plan and the criteria outlined by Public Health. Beyond COVID-19, this plan includes strategies to prevent the spread of communicable diseases on campus.

Rationale
The University of British Columbia envisions a climate in which students, faculty and staff are provided with the best possible conditions for learning, researching and working. Above and beyond immunizations, infectious contacts throughout the post-secondary environment can be reduced using the prevention and control measures outlined in this plan.

Engagement and Review
COVID-19 Safety Plans have been developed in collaboration with Public Health, the Ministry of Advanced Education and WorkSafeBC. This plan has been reviewed by UBC Vancouver’s Joint Occupational Health and Safety Committees. Feedback and suggestions have been incorporated into the plan.

Regulatory Context
BC Restart Plan
Provincial Health Office Orders
Post-Secondary Go-Forward Guidelines
WorkSafeBC

Responsibility
We can all contribute personally to the pandemic response and safety of our communities by getting vaccinated (as we are able), following campus safety plans, performing a daily health check, staying home when sick, following handwashing and hygiene etiquette and following public health orders and guidelines both on and off campus.
It is up to each one of us to do our part, but it is our collective efforts that will make the difference.

UBC COVID-19 Rules
COVID-19 Campus Safety rules apply to all persons on campus. These rules confirm expectations of all members of the campus community, including:
• Completing Daily Health Assessments - required of everyone prior to engaging in field activities
• COVID-19 training - required of employees
• Wearing non-medical masks – non-medical masks may be required based on regional requirements. If no regional requirements, non-medical masks are recommended, in alignment with Step 3 of BC’s Restart Plan, in indoor common spaces like hallways, washrooms, elevators etc.
• Following direction of Public Health - as it relates to PHO Orders, contact tracing and isolation requirements

For further information and complete list of rules, visit COVID-19 Campus Safety Rules. Frequently asked questions about COVID-19 protocols at UBC can be found here.

Infection Control in Field Trips and Field Research Activities
Although the expected occupancy of field trips and field research activities is consistent with pre-COVID-19 levels, there are several controls that are being applied within these activities in order to reduce the risk of COVID-19 transmission.
Remote Working
Faculty and staff are required to follow remote working guidance of their Faculty/Department/Unit.

Cleaning and Hygiene
Everyone is encouraged to wipe down their own work surfaces and common equipment regularly. Shared areas must have a regular cleaning schedule.

Respiratory Etiquette and Hand Hygiene
Participants are expected to practice respiratory etiquette by coughing/sneezing into their mask, a tissue or into the sleeve of their shirt. Occupants are also expected to regularly wash their hands with soap and warm water for at least 20 seconds or make use of hand sanitizer stations. While organizers should provide hand sanitizer, everyone is encouraged to also carry their own hand sanitizer.

Signage
All participants are required to follow site-specific signage at all times.

Careful Social Contact - Managing Contacts and Limiting Close Interactions
Students, faculty and staff are encouraged to limit the number of close sustained contacts with individuals outside of their field trip or field research activity, which includes avoiding situations where individuals congregate in shared areas. For field trips that require the activity to be indoors (e.g. museum), participants are expected to not linger, wait or loiter in hallways, corridors, foyers and other spaces that are intended for travel.

Scheduling
Faculties/Departments/Units are required to maintain schedules of on-site students, faculty and staff to support Public Health contact tracing efforts.

Additional Resources and Support
To support and enhance the health and wellbeing of all students, UBC offers a variety of health resources available to the campus community. Visit the Students Services website for further information.

To support and enhance the health and wellbeing of all faculty and staff, UBC offers a variety of health resources available to the campus community. Visit UBC Human Resources for further information.

Communication Strategy
This Safety Plan will be posted on Safety & Risk Services’ website and the UBC Safe Vancouver App. Links to the plan should be included in communication to all participants. This plan should be printed and available on-site.

Monitoring and Continual improvement
Designated site supervisors will collaborate with Joint Occupational Health and Safety Committees and Local Safety Teams to perform on-site reviews. Site reviews may be done remotely for Field Trip and Field Research activities.

Every effort is to be taken by all students, faculty and staff to promote an understanding of PHO Orders, COVID-19 Campus Rules and COVID-19 Safety Plans within the campus community. A respectful and educational approach is expected for all related interactions. Where faculty or staff are not comfortable addressing non-compliant behavior or feel that related interactions cannot be performed in a respectful manner, matters should be referred to their supervisor. For further information and strategies, review the Respectful Engagement guidance document.

Safety Concerns
Any concerns or questions should be initially sent to your direct supervisor. If unresolved, contact your Joint Occupational Health and Safety Committee representative or ready.ubc@ubc.ca.
COVID-19 Safety Plan
Workshops and Research Laboratories Effective at Step 3 of BC Restart Plan

Scope
UBC is committed to providing a healthy and safe environment. This safety plan details the COVID-19 measures and controls required for all UBC Vancouver workshops and research laboratories. This plan is in alignment with Step 3 of BC’s Restart Plan and the criteria outlined by Public Health. Beyond COVID-19, this plan includes strategies to prevent the spread of communicable diseases on campus.

Rationale
The University of British Columbia envisions a climate in which students, faculty and staff are provided with the best possible conditions for learning, researching and working. Above and beyond immunizations, infectious contacts throughout the post-secondary environment can be reduced using the prevention and control measures outlined in this plan.

Engagement and Review
COVID-19 Safety Plans have been developed in collaboration with Public Health, the Ministry of Advanced Education and WorkSafeBC. This plan has been reviewed by UBC Vancouver’s Joint Occupational Health and Safety Committees. Feedback and suggestions have been incorporated into the plan.

Regulatory Context
BC Restart Plan
Provincial Health Office Orders
Post-Secondary Go-Forward Guidelines
WorkSafeBC

Responsibility
We can all contribute personally to the pandemic response and safety of our communities by getting vaccinated (as we are able), following campus safety plans, performing a daily health check, staying home when sick, following handwashing and hygiene etiquette and following public health orders and guidelines both on and off campus. It is up to each one of us to do our part, but it is our collective efforts that will make the difference.

UBC COVID-19 Rules
COVID-19 Campus Safety rules apply to all persons on campus. These rules confirm expectations of all members of the campus community, including:

- Completing Daily Health Assessments - required of everyone prior to attending campus
- COVID-19 training - required of employees
- Wearing non-medical masks - non-medical masks are recommended, in alignment with Step 3 of the BC Restart Plan, in indoor common spaces like hallways, washrooms, elevators etc.
- Following direction of Public Health - as it relates to PHO Orders, contact tracing and isolation requirements
For further information and complete list of rules, visit [COVID-19 Campus Safety Rules](#). Frequently asked questions about COVID-19 protocols at UBC can be found [here](#).

**Infection Control in Workshops and Research Laboratories**
Although the expected occupancy of workshops and research laboratories is consistent with pre-COVID-19 levels, there are several controls that are being applied within these spaces in order to reduce the risk of COVID-19 transmission.

**Remote Working and Return to Campus Considerations**
Faculty and staff are required to follow remote working guidance of their Faculty/Department/Unit. Return to Campus Considerations are:

<table>
<thead>
<tr>
<th>Timeline</th>
<th>Welcome Back</th>
<th>Decision Made By</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 1st onwards</td>
<td>Employees (both faculty and staff) who need to report in-person to support instructional or operational planning and/or preparation for fall service model</td>
<td>Supervisor/Director/Department Head with appropriate approvals</td>
</tr>
<tr>
<td>July 1st onwards</td>
<td>Employees not included in the first group but who wish to work on campus</td>
<td>Individual decision with approval from Manager, Supervisor or Department Head/School Director</td>
</tr>
<tr>
<td>September 1st onwards</td>
<td>Employees who are required to be on campus as they provide in person teaching, research and campus services</td>
<td>Supervisor/Director/Department Head with appropriate approvals</td>
</tr>
</tbody>
</table>

**Cleaning and Hygiene**
UBC Building Operations will continue to clean workshops and research labs as regularly scheduled. For further information, visit [UBC Building Operations](#).

Everyone is encouraged to wipe down their own work surfaces and common equipment regularly.

**Respiratory Etiquette and Hand Hygiene**
Occupants are expected to practice respiratory etiquette by coughing/sneezing into their mask, a tissue or into the sleeve of their shirt. Occupants are also expected to regularly wash their hands with soap and warm water for at least 20 seconds or make use of hand sanitizer stations. Hand sanitizer stations managed by Building Operations are available in the main building entrance/foyer. Everyone is encouraged to carry their own hand sanitizer.

**Signage**
All occupants are required to follow signage in all spaces.

**Careful Social Contact - Managing Contacts and Limiting Close Interactions**
Throughout campus, students, faculty and staff are encouraged to limit the number of close sustained contacts with others, which includes avoiding situations where individuals congregate in shared areas.
Occupants are expected to not linger, wait or loiter in hallways, corridors, foyers and other spaces that are intended for travel.

**Physical Barriers**
Barriers are not required in workshops and research laboratories.

**Scheduling**
Faculties/Departments/Units are required to maintain schedules of on-site faculty and staff to support Public Health contact tracing efforts.

**Additional Resources and Support**
To support and enhance the health and wellbeing of all students, UBC offers a variety of health resources available to the campus community. Visit the [Students Services website](#) for further information.

To support and enhance the health and wellbeing of all faculty and staff, UBC offers a variety of health resources available to the campus community. Visit UBC [Human Resources](#) for further information.

**Communication Strategy**
This Safety Plan will be posted on Safety & Risk Services’ [website](#) and the UBC Safe Vancouver App. Links to the plan should be included in communication to students, faculty, staff and visiting researchers.

**Monitoring and Continual Improvement**
Joint Occupational Health and Safety Committees and Local Safety Teams are encouraged to engage with workers and supervisors to monitor workshops and research laboratories and report unresolved concerns to [ready.ubc@ubc.ca](mailto:ready.ubc@ubc.ca).
Every effort is to be taken by all students, faculty and staff to promote an understanding of PHO Orders, COVID-19 Campus Rules and COVID-19 Safety Plans within the campus community. A respectful and educational approach is expected for all related interactions. Where faculty and staff are not comfortable addressing non-compliant behavior or feel that related interactions cannot be performed in a respectful manner, matters should be referred to their supervisor. For further information and strategies, review the Respectful Engagement guidance document.

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